



# THE LINK

Connecting Suppliers with DLA



Issue 35  
January 2025

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## Deployment of DLA Automated Records Traceability (DART) Application

In November 2023 and January 2024, DLA provided updates on the on-going development of the DLA Automated Records Traceability (DART) application. The DART application provides contractors with a secure and easy-to-use process for uploading contractually required documentation, which can be accessed by DLA personnel and the Military Services. We are happy to report that all programming and testing efforts have been successfully completed.

### **DART is ready for use!**

The purpose of this notice is to provide information on frequently asked questions and encourage contractors that support the KC46 program to request DART access now in order to become familiar with the system.

### **What NIINs will require the use of DART?**

Currently, only NIINs that support the KC46 aircraft platform; a list of applicable NIINs may be requested by emailing: [DLADART@dla.mil](mailto:DLADART@dla.mil). At this time, KC46 Depot Level Repairables (DLRs) do not require use of DART.

### **How will contractors know if a solicitation and the resulting award is for the KC46 program and therefore requires use of DART?**

Solicitations will be issued, and resulting contracts will be awarded, with DLA Procurement Note H13, Federal Aviation Administration (FAA) Certified Parts—Shipment Documentation Requirements (NOV 2024), which states as follows:

# Deployment of DLA Automated Records Traceability (DART) Application (Cont.)

## H13 Airworthiness Parts for FAA Type Certified Aircraft – Contractor Requirements for Shipment Documentation, Upload of Documents into DLA Automated Records Traceability (DART) Database, and Package Marking (JAN 2025)

### (1) Documentation

**(a)** The contractor shall furnish acceptable documentation with each shipment demonstrating appropriate airworthiness validation of the item. Acceptable documentation is one of the following:

**(1)** FAA Form 8130-3, Airworthiness Approval Tag;

**(2)** Certificate of Conformance with information equivalent to information on FAA Form 8130-3, and compliant with the Contract Deliverables Requirements List;

**(3)** European Aviation Safety Agency (EASA) Form 1, Authorized Release Certificate; or

**(4)** Transport Canada Civil Aviation (TCCA) Form One, Authorized Release Certificate Form One.

**(b)** The contractor shall provide with each shipment documentation that includes a statement confirming all items in the shipment are new, unused, and meet contract requirements.

### (2) Upload of Documents into DART Application

**(a)** DART is a web-based application utilized to store and share documents between authorized users. Contractors are required to upload into DART a copy of the documentation described in paragraph (1)(a) of this procurement note. Contractors must be approved to access DART; requests for access to DART shall be emailed to: [DLADART@dla.mil](mailto:DLADART@dla.mil). Upon being granted access, contractors will be emailed the DART Contractor User Guide. Contractors shall comply with the requirements outlined within DART Contractor User Guide.

**(b)** Upon uploading the documentation, a Quick Release Code (QRC) will be presented to the contractor for download into the contractor's computer/device. The contractor will transfer the QRC image to an adhesive label(s), no smaller than 3cm x 3cm, in preparation for printing and use in the contractor's packaging operation.

**(c)** Material that is manufactured in different lots shall have a unique document uploaded into DART; when completing the DART fill-ins prior to upload, the contractor will be prompted to fill-in the 'lot' field if applicable. A unique QRC will be presented to the contractor for each lot.

### (3) Shipping Container Marking

**(a)** The contractor shall print the QRC adhesive label(s) and adhere a QRC label to each unit pack.

**(b)** For each shipping carton (or container), to include the intermediate carton (if utilized) and the outer carton, the contractor shall adhere a QRC label next to the MIL-STD-129 identification marking (label).

# Deployment of DLA Automated Records Traceability (DART) Application (Cont.)

## Frequently Asked Questions

- What is the effective date for solicitations and resulting awards to be issued with the H13 Procurement Note?

January 13, 2025

- If a contractor has an existing long-term contract, indefinite delivery contract, and/or basic ordering agreement (BOA) that include KC46 NIINs, will Procurement Note H13 for use of DART be modified into the contract/agreement?

If the contract or BOA period of performance will proceed 6 months or longer as of January 13, 2025, the contractor will be required to use DART. DLA contracting officers will contact the contractor to execute a bilateral modification to incorporate Procurement Note H13. Note, delivery orders issued prior to the execution of a bilateral modification are not required to use DART.

- If a contractor has an award(s) of any type (excluding indefinite delivery, long-term), such as those having a 'C', 'M', or 'P' in the ninth position of the contract number, issued prior to January 13, 2025, will Procurement note H13 to use DART be modified into the contract?

These contracts will **not** be modified to require the use of DART, unless the contracting officer determines use of DART to be in the best interest of the Government or the contractor submits a request to utilize DART via a Post Award Request (PAR) to the contract administrator.

- Does use of the DART platform require DLA approval to secure access?

Yes. Only contractors having been issued awards for KC46 parts will be granted access to DART. To secure access and the DART Contractor User Guide, submit a request to: [DLADART@dla.mil](mailto:DLADART@dla.mil).

- What if I have additional questions regarding DART?

Contact us at: [DLADART@dla.mil](mailto:DLADART@dla.mil).



## Supplier Survey Open to All DLA Suppliers

DLA is inviting any company that has worked with DLA in the past two years (October 2022 to September 2024) to consider completing DLA's fourth voluntary DLA Supplier Survey, sponsored by DLA Acquisition.

Thank you to those companies that have already completed it. The survey can be accessed here: <https://www.dla.mil/Info/Strategic-Plan/Industry-Engagement-Plan/Supplier-Survey/>.

The survey deadline is January 17, 2025. If you haven't already, please take this opportunity to evaluate your experience conducting business with DLA from pre-solicitation through delivery and closeout. If you need any assistance or have any questions, please reach out to [dlasuppliersurvey@dla.mil](mailto:dlasuppliersurvey@dla.mil).

# DDSP NEW CUMBERLAND ADDRESS CHANGE

The shipping address for Transportation DODAAC W25G1U has been updated as follows:

From:

W1A8 DLA DISTRIBUTION  
DDSP NEW CUMBERLAND FACILITY  
2001 NORMANDY DRIVE DOOR 113 TO 134  
NEW CUMBERLAND, PA 17070

To:

W1A8 DLA DISTRIBUTION  
DDSP NEW CUMBERLAND FACILITY  
2083 NORMANDY DRIVE DOOR 113 TO 134  
NEW CUMBERLAND, PA 17070



## Change of Address

The VSM label that you receive for orders shipping to Transportation DODAAC W25G1U should automatically reflect this change. Please reach back to VSM if you encounter any issues.

## DLA SMALL BUSINESS SET-ASIDE DETERMINATION LOGIC - AUTOMATED SOLICITATIONS

DLA conducts market research, including review of bid and contract history, to assess which small business set-aside program to use for a particular procurement. In accordance with FAR 19.203, there is no order of precedence among certain small business socioeconomic programs (e.g., a SDVOSB, HUBZone, WOSB, or a small business set-aside); however, the market research may indicate that there is a reasonable expectation of receiving offers from two or more small businesses within more than one of these socioeconomic programs.

In this situation, when market research supports more than one type of socioeconomic set-aside, DLA will select which socioeconomic program to use, and that selection may change from procurement to procurement. For example, a procurement that had been set aside for SDVOSBs in the past may not necessarily be set aside for SDVOSBs the next time DLA solicits for that item.

Please direct solicitation-specific questions to the point of contact listed in block 5 of the SF-18. The set-aside requirements for each procurement will be identified and typically found on page 2 of the solicitation.

If you have general small business questions on this matter, please contact: [DLAHQSmallBusiness@dla.mil](mailto:DLAHQSmallBusiness@dla.mil).



# 2025 Training Knowledge & Opportunities Schedule

Find upcoming opportunities to work with DLA through DLA's Small Business Outreach Calendar. Discover matchmaking events, attend classes or connect with other small businesses in similar industries.

Details for each event can be found at DLA's [Small Business Outreach Calendar](#).

- 1/7/2025 - 1/8/2025 Training Knowledge & Opportunities Seminar
- 1/21/2025 - 1/21/2025 Navigating the DLA Internet Bid Board System (DIBBS)
- 2/11/2025 - 2/11/2025 Small Business Innovation Programs (SBIP) Webinar
- 3/11/2025 - 3/12/2025 Training Knowledge & Opportunities Seminar
- 3/25/2025 - 3/25/2025 DLA Packaging Program Webinar
- 4/22/2025 - 4/22/2025 DLA Technical Data Repository (cFolders) & Export Control Technical Data Webinar
- 5/13/2025 - 5/14/2025 Training Knowledge & Opportunities Seminar
- 5/20/2025 - 5/20/2025 Commercial & Gov't Entity (CAGE) Code Program Webinar
- 6/3/2025 - 6/4/2025 Training Knowledge & Opportunities Seminar
- 7/8/2025 - 7/9/2025 Training Knowledge & Opportunities Seminar
- 8/12/2025 - 8/12/2025 Wide Area Workflow (WAWF) Overview Webinar
- 9/9/2025 - 9/10/2025 Training Knowledge & Opportunities Seminar
- 11/18/2025 - 11/19/2025 Training Knowledge & Opportunities Seminar



## Revised DIBBS User Terms & Conditions

In order to enhance information security, DLA updated the DIBBS user terms and conditions on 10/28/2024. Since that date, all DIBBS registered users are prompted to accept the new terms and conditions the next time they log into the system. Until the new terms and conditions are accepted, DIBBS users will not have their full access privileges. The new terms and conditions can be viewed at:

**DIBBS Super User:** [https://www.dla.mil/Portals/104/Documents/InformationOperations/EBS%20Supplier%20Information/DIBBS%20SuperUser%20Terms%20and%20Conditions\\_Oct%2028%202024.pdf?ver=xnUyyk27YsJ94zWa8bU\\_FA%3d%3d](https://www.dla.mil/Portals/104/Documents/InformationOperations/EBS%20Supplier%20Information/DIBBS%20SuperUser%20Terms%20and%20Conditions_Oct%2028%202024.pdf?ver=xnUyyk27YsJ94zWa8bU_FA%3d%3d)

**DIBBS Subordinate User :** [https://www.dla.mil/Portals/104/Documents/InformationOperations/EBS%20Supplier%20Information/DIBBS%20SubordinateUser%20Terms%20and%20Conditions\\_Oct%2028%202024.pdf?ver=xnUyyk27YsJ94zWa8bU\\_FA%3d%3d](https://www.dla.mil/Portals/104/Documents/InformationOperations/EBS%20Supplier%20Information/DIBBS%20SubordinateUser%20Terms%20and%20Conditions_Oct%2028%202024.pdf?ver=xnUyyk27YsJ94zWa8bU_FA%3d%3d)

# DIBBS / cFolders Bypass Information

The use of VPNs and other proxies violates the DIBBS and cFolders terms of use because they interfere with DLA's ability to identify and authenticate users in these systems. DLA recognizes that VPNs, firewalls, and other proxies are perfectly legitimate cybersecurity practices for companies. Unfortunately, at this time, and as described above, they present vulnerabilities for DLA. To regain access to DIBBS and cFolders your company needs to find a way for its users to bypass the firewall and directly connect to DIBBS and cFolders. The DIBBS and cFolders IP address information is below.



## ***\*\*Important Note: \*\****

DLA can't help with specific IT issues, so if you run into trouble, please contact your company's IT department or ISP Provider. They can provide the best guidance for your specific setup.

Here's how to access DIBBS and cFolders while keeping your company's security measures in place, explained in simple steps:

### **Adding DIBBS and cFolders as Trusted Sites**

1. Open your internet browser (like Chrome, Firefox, or Edge).
2. Go to the browser's settings where you can manage security or privacy settings.
3. Look for an option to add trusted sites or exceptions.
4. Add the following sites to your list of trusted sites:
5. For DIBBS: ``www.dibbs.bsm.dla.mil`` and ``dibbs2.bsm.dla.mil``
6. For cFolders: ``pcf1-aws.bsm.dla.mil`` and ``pcf1x-aws.bsm.dla.mil``
7. You might need to enter the IP addresses provided as well.

### **Adjusting VPN Settings**

1. If your VPN allows, add the same sites and IP addresses to a list of exceptions within the VPN settings.
2. This step might be a bit technical, so if you're not sure how to do it, ask your IT department for help.

### **Accessing DIBBS and cFolders**

1. With the sites added as trusted, try accessing them while your VPN is on.
2. Simply type the website address into your browser and press Enter.

### **Turn Off VPN as Last Resort**

1. If you're still having trouble accessing the sites with the VPN on, you might need to temporarily turn off the VPN.
2. To do this, open your VPN application and look for a button or option to disconnect or turn off the VPN.
3. Once the VPN is off, try accessing the sites again.



# DIBBS / cFolders Bypass Information (Cont.)

## Need More Help?

1. If you're stuck or something isn't working right, your IT department is the best place to get help. They can provide guidance specific to your company's setup.
2. **\*\*Important Note: \*\*** DLA can't help with specific IT issues, so if you run into trouble, please contact your company's IT department or ISP Provider. They can provide guidance specific to your company's setup.

## IP Address Information

### DIBBS:

[www.dibbs.bsm.dla.mil](http://www.dibbs.bsm.dla.mil) (primary)

IP: 138.141.13.12

Backup IP: 138.140.60.12

[Dibbs2.bsm.dla.mil](http://Dibbs2.bsm.dla.mil) (backup)

IP: 138.141.13.11

Backup IP: 138.140.60.11

### cFOLDERS:

PCF1-AWS.BSM.DLA.MIL	138.141.11.12	138.140.51.12
PCF1X-AWS.BSM.DLA.MIL	138.141.13.8	138.140.60.8

## Land Supply Chain - “Hot” Items List

**Do you have parts on hand? Government surplus? Manufacturers’ overruns?**

DLA Land Supply Chain has posted a list of items that are urgently needed at: [Selling to DLA Land and Maritime](#) .

We are looking for readily available and usable material. We are asking our industry partners to review this list and let us know if you have surplus, manufacturers’ overruns, or residual inventory. The intent is to update this list monthly so please check back regularly.

Please submit inquiries to [FL.AvailMat@dla.mil](mailto:FL.AvailMat@dla.mil) .

